



Request for Proposal WREGIS Software Platform Development

Issue Date—August 1, 2025
Responses Due—August 29, 2025

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Introduction

This Request for Proposal (“RFP”) seeks proposals from vendors qualified to provide full-service design and development of a cloud-based software platform to support the WREGIS program, as more specifically set forth in the Product Requirements Document / Software Development Specifications (“Services”). The Western Electricity Coordinating Council (WECC) is seeking one or more qualified software developers to provide these Services.

All respondents to this RFP (“Respondent”) must include pricing information, a proposed schedule for providing the Services, and the content required in the RFP Responses section. The RFP Responses section also describes the required format of the responses. All proposals are subject to the conditions set forth in this RFP. The information in this RFP will be used to select the Respondent that will provide the Services to WECC. Any resultant contract will be based on the form Master Developer and Services Agreement (“MSA”) to be provided by WECC in connection with this RFP.

This RFP does not constitute an offer to form a contract and does not obligate WECC to accept or consider any party’s response to this RFP. WECC has no obligation to provide compensation in any form to any party in connection with any action taken or for any costs incurred in response to this RFP. WECC retains full discretion with respect to whether and how to proceed with this procurement, including making this RFP available and proceeding or not proceeding with the Services in any manner WECC sees fit.

WECC Background

WECC is the Regional Entity responsible for coordinating and promoting bulk electric system reliability in the Western Interconnection. WECC’s service territory extends from Canada to Mexico, and includes the provinces of Alberta and British Columbia, the northern portion of Baja California, Mexico, and all or portions of 14 Western states.

The Western Renewable Energy Generation Information System (WREGIS) is a long-standing department of WECC that provides software to track renewable energy generation and issue renewable energy certificates (REC), primarily in the Western Interconnection. WREGIS supports state, provincial, and voluntary renewable energy programs by providing trusted data and certificate-based accounting for compliance and voluntary market participants. WECC is initiating a full rebuild of the WREGIS platform to modernize its architecture; improve user experience; and support future scalability, automation, and seamless interoperability with external programs, technologies, and stakeholders.

Submitted Information

Ownership of all data, material, and documentation—regardless of where originated—that is submitted to WECC, pursuant to this RFP, shall belong exclusively to WECC and may be subject to inspection by the WECC Board of Directors, WECC employees, outside counsel, or retained consultants.

WECC reserves the right to accept, reject, or use, without obligation or compensation, any information submitted in response to this RFP.



Proprietary or Confidential Information

WECC prohibits confidential or proprietary information from being submitted in response to this RFP unless the parties have entered into a mutually agreed nondisclosure agreement (“NDA”), and Respondent has clearly marked as proprietary or confidential all such information. WECC does not currently intend to release any submitted information, including information that is submitted to WECC after the initial submission, that is marked confidential or proprietary, except to those evaluating the responses or otherwise having a direct need to know or as required by authorized auditors or by applicable law, regulation, or court order. However, WECC may release summaries of such data that do not specifically identify any confidential or proprietary information, and WECC may release or publish aggregate pricing information (bid totals without identification of Respondents) for budgeting and comparison purposes.

RFP Response Deadline and RFP Schedule

Responses to this RFP are due in their entirety on or before 5:00 p.m. MT on August 29, 2025, in the format and including the content described in the RFP Responses section, delivered to Andrea Coon, Program Director, WREGIS via email at acon@wecc.org.

Hard copy responses delivered via mail or other means will not be accepted.

WECC may, in its sole discretion, accept or reject late offers.

Pre-Proposal Conference

WECC will host a pre-proposal conference on August 14, 2025, at 2:00 p.m. MT to answer any questions regarding this RFP. Respondents who have expressed interest and executed the NDA will be invited to join a secure virtual pre-proposal conference. Meeting access credentials will be distributed to authorized participants in advance.

Expressions of Interest / Follow-up Material / NDA

Not all information necessary to respond to this RFP is publicly available. Entities interested in responding to this RFP should notify Andrea Coon (acon@wecc.org) of their interest by completing **Exhibit B** and emailing it to her, at which time, if WECC determines in its sole discretion to proceed with such entity, WECC will propose and negotiate a mutual NDA. Upon execution of the NDA with WECC, WECC may provide additional information in connection with this RFP to such entity. Entities interested in responding should plan to include adequate time for the NDA and to review such subsequent materials.



Acquisition Schedule

Date	Event
August 1, 2025	RFP Issued
August 13, 2025	Notification of Interest Due
August 14, 2025	Pre-Proposal Conference (requires executed NDA)
August 29, 2025	RFP Responses Due by 5:00 p.m. MT
October 1, 2025	WECC Award Decision Announced
October 10, 2025	Contract Executed

Contact Information

RFP Point of Contact:

Andrea Coon, Program Director, WREGIS
WECC
acoon@wecc.org
801-883-6851

Alternate RFP Point of Contact:

Jillian Lessner, Chief Financial and Administrative Officer
WECC
jlessner@wecc.org
801-582-0353

Respondent Questions to WECC

Respondents may ask questions regarding the RFP. These questions must be submitted to the RFP Point of Contact electronically via email. To the extent that the questions are not specific to the Respondent, the questions and responses will be addressed during the pre-proposal conference. WECC may, at its sole discretion, share questions it receives, and WECC's corresponding answers, with others involved in the RFP process.

WECC Questions to Respondents

Upon reviewing the responses to this RFP, WECC may have additional technical, business, or financial questions for Respondents. Such questions and Respondents' answers to them will be kept confidential, consistent with the terms of the Proprietary or Confidential Information section above, to the extent they are clearly identified as Proprietary or Confidential.



RFP Responses

General

All responses must address the requirements contained in **Exhibit A**.

Evaluation Criteria and Basis of Award

WECC is seeking proposals that provide the best combination of attributes to select the "maximum value" proposal. Maximum value will be determined by comparing attributes, including the following:

- Confidence in Respondent's ability to provide a minimum viable product (MVP) in line with the project schedule;
- Total cost to WECC;
- Technical and management expertise;
- Likelihood to reach contractual terms;
- Quality and adaptability of supplies or services;
- Respondent's financial health;
- Respondent's independence from conflicts of interest;
- Respondent's skill, experience, and reputation for integrity and honesty;
- Respondent's ability to furnish any required repairs and maintenance services;
- Past performance; and
- Respondent's compliance with the specifications of this RFP.

WECC may make one or multiple awards as determined in WECC's best interests.

Disqualifying Attributes

The following factors will disqualify a Respondent from being granted an award pursuant to this RFP.

- Respondent or any of the Respondent's affiliates is a current customer/user of WREGIS;
- Respondent or any of the Respondent's affiliates is a competitor of WREGIS;
- Respondent has any relationship that could compromise objectivity or that presents a conflict of interest that cannot be reasonably mitigated;
- Respondent is unable to provide audited financial statements;
- Respondent has been insolvent or in bankruptcy in the past five (5) years;
- Respondent's insufficient bonding/insurance capacity;
- Respondent is not in compliance with any applicable law or regulation;
- Respondent is unwilling to accept IP work-for-hire terms for developed software; and
- Respondent has less than five (5) years of a demonstrated record of delivering on similar projects.



Exhibit A

Response Requirements, Format, and Organization

Responses should be submitted in PDF format.

Each complete response shall contain the following components:

1. Cover Letter
2. Company Information
 - a. Respondent Background and Qualifications
 - b. Respondent Experience
 - c. References
3. Technical Proposal
 - a. Technical Plan and Approach
 - b. Technical Architecture and Development Plan
 - c. Project Team/Subcontracting (if applicable)
 - d. Supporting Documentation
 - e. Risk Management and Mitigation Strategies
4. Business Proposal
 - a. Pricing Proposal
 - b. Proposed Schedule
5. Legal Response
 - a. Exceptions to MSA

Each of these components is explained in detail below.

Cover Letter

Each Respondent must identify who will act as its primary contact throughout the RFP process, including that person's position in the organization, mailing address, telephone number, and email address. The cover letter shall be signed by an individual authorized by Respondent to submit a response.

Company Information

Company Background and Qualifications.

Provide a summary of Respondent's professional and financial background and qualifications. The following is the minimum required information.

- Describe Respondent's company's legal structure and ownership, and identify all affiliated entities.
- Identify the date the company was established and how long the business has provided similar products or services.
- Identify office location(s).
- Provide any information that would support credit worthiness and financial stability of Respondent.



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- Identify any relationship, existing or anticipated, that could compromise objectivity or that presents, or could present, a conflict of interest and suggestions for mitigation.
 - Provide qualifications/résumés of any individual(s) being proposed to perform the Services.
 - List all disputes and litigation in the past three (3) years.
 - Identify all refunds issued in the past five (5) years as a result of a failure, complaint, or dispute with Respondent's customers and clients.
 - Identify all significant security incidents occurring within the past five (5) years and involving Respondent or its network, equipment, or systems.
 - Provide any data security and compliance certifications.

Respondent Experience

Describe Respondent's experience in providing the Services and submit examples. Describe Respondent's experience in managing projects of this nature.

References.

Provide a list of at least three (3) customers WECC may contact for references. Use examples that are similar to this RFP and that have been performed in the past five (5) years. The reference information should include:

- Client business name and address;
- Client contact name, position, and telephone number; and
- Brief description of the scope of services provided.

Technical Proposal

All RFP responses shall include a Technical Proposal that specifically addresses the Services described in Product Requirements Document, as specified below.

Technical Plan and Approach

Submit Respondent's technical approach for performing the Services described in the Product Requirements Document / Software Development Specifications.

Technical Architecture and Development Plan.

Submit Respondent's proposed technical architecture for the platform and the Services, including any third-party dependencies to include without limitation, third-party dependencies that may be involved or required (see MSA for definitions):

- Artificial intelligence;
- Open-source components;
- Third-party material, code, tools, functions, applications and associated licensing costs; and
- Background technology.

Subcontracting

Identify any subcontractors (including, but not limited to, cloud services providers) Respondent plans to use in the performance of the Services. No subcontracting will be permitted without approval from WECC.



Supporting Documentation

Include examples of previous Respondent activities related to this proposal, including published documentation, as attachments to the proposal. Documentation may include presentations, white papers, formal publications, or any other documents demonstrating expertise in the Services.

Risk Management and Mitigation Strategies

Submit an explanation of the quality assurance and testing protocols that Respondent will use in connection with the Services, and provide any other details that enhance or assure operational success and delivery of the Services in accordance with the proposed milestone dates and the requirements of the RFP. Please provide recommendations for maintenance, support, and hosting of the platform after its delivery by Respondent.

Business Proposal

Pricing Proposal

Prices are requested on a firm fixed price basis. Prices are to include all costs, overhead, profit, taxes, etc. of performing the work. Price is fixed for the life of the Contract. If Respondent proposes any Services on a time and materials (T&M) basis, Respondent should include in its proposal:

- Labor categories and billing rates for each labor category; and
- A reasonable estimation of the cost of performing such T&M Services.

Proposed Schedule

Submit a proposed schedule for performing the Services, including key milestones.

Legal Response

All RFP responses shall include either a detailed redline of the MSA provided in connection with this RFP, or a completed list of exceptions to the MSA on the form provided by WECC in connection with this RFP. Failure to provide such will be deemed acceptance by the Respondent of the terms and conditions as reflected in the MSA.



Exhibit B

Expression of Interest in Responding to RFP

Company Name:	
Company Address:	
Company Website:	
Company LinkedIn:	
Company Contact (Name):	
Company Contact (Title):	
Contact Email Address:	

I acknowledge that I have read the WREGIS Software Platform Development Request for Proposal (“RFP”) issued by WECC on or about August 1, 2025, and the aforementioned Company wishes to learn more information in order to provide a proposal in response to the RFP.

In connection with this expression of interest, I represent and warrant on behalf of the company identified above (“Company”) that to the best of my and the Company’s knowledge:

Initial Neither Company nor its affiliates are customers of WECC or currently use the WREGIS platform as offered by WECC.

Initial Neither Company nor its affiliates operate a system that competes with the WREGIS platform as offered by WECC.

Initial The Company is solvent and has not been subject to bankruptcy in the past five years.

Initial The Company is not aware of any relationship that could compromise objectivity or that presents a conflict of interest related to the RFP.

Initial The Company has a good faith belief that it has the capabilities and experience to develop a new WREGIS software platform to meet the requirements as have thus been disclosed to it per the RFP.

On behalf the Company, I acknowledge and agree that submitting this expression of interest (even if all of the foregoing are initialed) does not entitle the Company to be further considered by WECC in connection with the RFP, nor is WECC under any duty to provide further information, including an NDA, to the Company.

Signature: _____

Name and Title: _____

Date: _____

