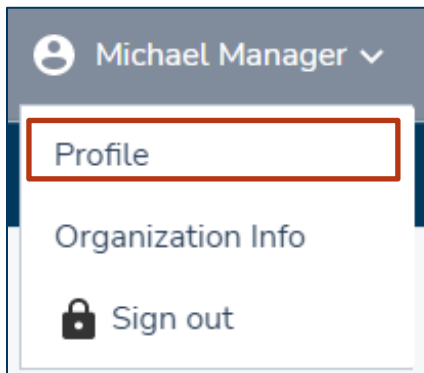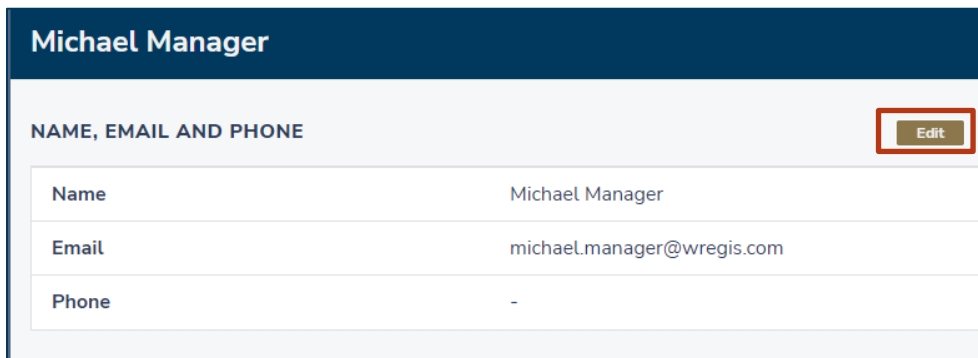**WECC**

Electric Reliability and Security for the West

WREGIS requires that all users maintain current contact information in their system profiles to expedite communications and avoid unnecessary delays. User profiles are also where users set up multi-factor authentication (MFA) and control organization notification settings related to certificate issuances, transfers, and retirements.

To update your user profile—

1. Click the arrow next to your name in the top-right corner of the screen and select **Profile**.

2. Click **Edit** to update the desired information.

3. When you have finished updating your information, click **Save**.