



Electric Reliability and Security for the West

WREGIS Program Administrators Adding or Updating Eligibility Codes February 2023

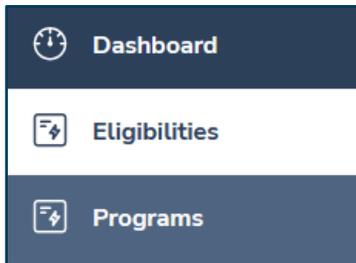
WREGIS certificates can be retired by organizations to show compliance with participating state, provincial, and voluntary programs. WREGIS Eligibility Codes allow Program Administrators to add program eligibility information to generators by fuel type. Generators that have a valid Eligibility Code, will include the Eligibility Code and related information on any issued certificates. A generator may have one or more Eligibility Codes associated with it from multiple participating WREGIS programs.

There are many ways to use WREGIS for your program compliance needs. If you are unsure what options are best for your program or would like assistance with setting up eligibilities, please contact wregishelp@wecc.org.

Adding an Eligibility Code to a Generator

Program Administrators may add Eligibilities to a generator by completing the below steps.

1. Navigate to **Eligibilities** and select the desired Eligibility Code link. Only those Eligibility Codes associated with your WREGIS Organization will appear on the list.



Eligibility	Code	Number of Active Generators
Sacramento Municipal Utility District	smud	2

Adding or Updating Eligibility Codes

2. Click **Add New** in the top-right of the screen.

The screenshot shows the Sacramento Municipal Utility District interface. At the top, there are tabs for 'Active', 'Inactive', and 'Expired'. In the top right corner, there is a blue 'Add New' button, a brown 'Reset' button, a download icon, and a settings icon. Below this is a table with columns for 'Nameplate Capacity (MW)', 'State/Province', 'County', and 'Eligibility'. The table contains two rows of data. At the bottom right, there is a pagination control showing 'Rows per page: 25' and '1-2 of 2'.

3. Select the desired generator from the dropdown. Choose the fuel type and enter eligibility information. If the generator is a multi-fuel registration, you will need to add the Eligibility Code to every eligible fuel type. Click **Add New**.

The 'Add New' dialog box contains the following fields:

- Generators ***: A dropdown menu with 'Select Generator' as the placeholder.
- Fuel Type ***: A dropdown menu.
- Start Vintage ***: A date input field with the format 'MM/DD/YYYY' and a calendar icon.
- Good Thru Vintage ***: A date input field with the format 'MM/DD/YYYY' and a calendar icon.

At the bottom, there are 'Cancel' and 'Add New' buttons. The 'Add New' button is highlighted with a red box.

NOTE: WREGIS can add custom fields to track additional eligibility information for each individual Eligibility Code. If you would like to update the available fields for your Eligibility Code, please contact wregishelp@wecc.org.

Updating Eligibilities on a Generator

1. Navigate to **Eligibilities** and select the desired Eligibility Code link. Only those Eligibility Codes associated with your WREGIS Organization will appear on the list.

The navigation menu has three items: 'Dashboard', 'Eligibilities', and 'Programs'. The 'Eligibilities' item is highlighted with a white background and a blue border, indicating it is the selected option.



Adding or Updating Eligibility Codes

Eligibility	Code	Number of Active Generators
Sacramento Municipal Utility District	smud	2

Rows per page: 25 1-1 of 1

- You will see a list of generators that are associated with the Eligibility Code. Find the desired Generator on the Active, Inactive, or Expired tab. Scroll to the right and click **View/Edit Eligibility Details**.

Nameplate Capacity (MW)	State/Province	County	Eligibility	
55.5	ND	Chippewa	Sacramento Municipal Utility District	View/Edit Eligibility Details
55.5	ND	Iowa	Sacramento Municipal Utility District	View/Edit Eligibility Details

Rows per page: 25 1-2 of 2

- Click **Edit Eligibility** to update information as needed, then click **Save Details**. If you wish to remove an Eligibility Code from a generator entirely, click **Inactivate** instead.

Generator	Heathcote-Breitenberg LLC ___ My Hidro generator
Asset Id	W222232
Organization Name	Heathcote-Breitenberg LLC ___ WREGIS Second Organization
Organization Id	W29
Fuel Type	Hydroelectric Water
Eligible	Yes

Cancel **Edit Eligibility**



Generators	
Heathcote-Breitenberg LLC ___ My Hidro generator	
Fuel Type	
Hydroelectric Water	
Start Vintage *	Good Thru Vintage *
01/01/2022	12/31/2022

Cancel **Inactivate** **Save Details**

NOTE: If the Eligibility Code is Inactive for a generator, the button will say **Activate** instead.

Additional Information

- Eligibility Codes are time-bound. The **Start Vintage** and **Good Thru Vintages** determine whether an issued certificate will include the Eligibility Code and associated information. These vintages refer to the generation period vintage, not the reporting or creation date.
 - Any Eligibility Codes added after certificates have issued will not automatically be applied to the previously issued certificates. To retroactively add the Eligibility Code to certificates, please contact wregishelp@wecc.org
 - An expired Eligibility Code on a generator is one in which the **Good Thru Vintage** date has passed. Certificates may still issue with the Eligibility Code and associated information if the generation period falls within the **Start Vintage** and **Good Thru Vintage**.
 - Inactivating an Eligibility Code on a generator will prevent any future certificate issuances from showing the Eligibility Code or associated information, regardless of the vintage reported.
- WREGIS can add custom fields to track additional eligibility information for each individual Eligibility Code. If you would like to update the available fields for your Eligibility Code, please contact wregishelp@wecc.org.