



WECC Standards Committee Charter

Establishment and Authority

The WECC Standards Committee (WSC) was established by the WECC Board of Directors (Board) under Section 8.3 of the WECC Bylaws.

Purpose and Responsibilities

The purpose of the WSC is to oversee the implementation of the WECC Reliability Standards Development Procedures (Procedures) pursuant to this Board-approved charter.¹

The WSC will—

1. Maintain and administer the Procedures, including:
 - a. Due process,
 - b. Balloting,
 - c. Ensuring each project developed per the Procedures uses the NERC naming and numbering nomenclature, except that “WECC-CRT” will be used to designate a WECC Criterion.
 - d. Ensuring WECC Criteria do not duplicate a defined term maintained by either the North American Electric Reliability Corporation (NERC) or the North American Energy Standards Board (NAESB).
 - e. Ensuring each project meets the quality control attributes of FERC Order 672.
2. Administer each Standard Authorization Request (SAR) to ensure the requested project:
 - a. Is within WECC’s authority to develop;
 - b. Is appropriate for development by WECC; and that it
 - c. Remains within the scope of the SAR, as may be changed by the WSC.
3. Monitor and manage the development of projects created per the Procedures including:
 - a. Drafting team selection,
 - b. Provision of general oversight and guidance to include a description and explanation of the project to be drafted, and

¹ The Procedures require approval by the Board, NERC, and FERC.

- c. Time and resource prioritization, where needed.
- 4. Perform other duties assigned by the Board.

Committee Composition and Governance

1. Membership

- a. The WSC will be composed of one representative from each of the WECC Standards Voting Segments (SVS) as defined in the Procedures, plus one member of the Board assigned by the Board chair to serve as the WSC chair.

- b. Eligibility

- i. An individual is eligible to serve on the WSC if that individual:
 - 1) Meets the membership eligibility criteria in the Segment Qualifications Guidelines and Segment definitions in the NERC Rules of Procedure, Appendix 3D, registered Ballot Body Criteria, as amended from time to time, and
 - 2) Agrees to place reliability of the Western Interconnection ahead of personal or corporate interests.

~~ii. No individual, firm, or affiliate will serve in more than one SVS at a time. The Director of Standards has authority to make the final determination on the question of affiliation.~~

~~iii. Questions regarding eligibility, affiliation, or balloting will be addressed by the WECC Legal Department, or its designee.~~

- c. Balloting

- i. A request for WSC SVS nominations must be announced and remain open for no less than 14 days. Self-nominations are permitted. ~~Each nominee's eligibility will be verified under the direction of the Director of Standards.~~
- ii. At the closeing of the nomination period, notice of ballot will be dispatched announcing the ballot window and providing balloting instructions. The ballot window will remain open for:
 - 1) No less than 14 days or until the sum of the ballots cast becomes outcome determinant, and
 - 2) No more than 30 days.
- iii. To be eligible to vote, an individual:
 - 1) Must be registered in the WECC Ballot Body, and
 - 2) May cast a vote in all SVSs in which the individual is registered.

Commented [SB1]: This approach provides for the possibility of departmental or positional realignment without having to change the charter.



- 3) Only one vote may be cast per entity per SVS.
- iv. The nominee with the most votes in an SVS is elected as the representative for that SVS. If there is only one nominee for an SVS, balloting is waived, and the nominee is deemed elected.
- v. In the event of a tie ballot, the WSC chair will cast the deciding vote.
- vi. The names of elected representatives will be given to the Board for informational purposes.
- d. Terms of Service
 - i. Normal Term of Service
 - 1) Will be two years.
 - 2) Will be staggered so only half the terms expire coincidentally.
 - 3) Will begin and end at the closing of the WECC Annual meeting.
 - ii. Interim Term of Service
 - 1) The WSC chair may decide not to fill an interim vacancy, in which case the vacancy would be filled during the next normal term of service.
 - iii. Removal
 - 1) The WECC Board may remove a WSC member upon a joint finding by the WSC chair and the Board chair that the member's conduct on the WSC is inconsistent with membership eligibility.

2. Leadership

- a. The Board chair will assign a Board member to serve as the WSC chair.
- b. The WSC chair will manage the committee and its meetings.
- c. The WSC will elect a vice chair to perform the duties of the chair in the chair's absence or in case of a vacancy in the office of chair.
- d. Staff engaged in implementation of the Procedures ~~WECC Standards~~ ~~staff~~ will serve as the steering committee assisting with meeting agendas and action recommendations.

Commented [SB2]: See above.

3. Meetings

- a. The WSC will determine the procedures for its meetings.
- b. A quorum for meetings will be a majority of the WSC's current membership. A meeting quorum is determined by a count of those present in-person and present by other real-time interactive communication media. Once a quorum is established it remains in place until the



meeting is adjourned. If an SVS position is vacant, the number needed to establish a quorum is reduced accordingly.

- c. Action taken by the WSC requires a majority vote of those members present.
- d. WSC meetings may be in person or by conference call, as determined by the chair.
- e. The chair (or designee) will cause notice to be given of the time and place of all meetings, and will cause notice of all meetings to be posted on the WECC website. Notice shall be given no less than three days before each meeting.
- f. An agenda, including the items for which action may be taken, will be posted to the associated calendar event.
- g. Persons seeking notice of WSC meetings will be added to the Email list established and maintained by WECC for communicating due process activity. (Email List) ~~Any person who wants notice of WSC meetings may notify the WECC Standards staff or WECC administrative support.~~
- h. All meetings of the WSC under this section are open to the public, except that the chair of the WSC may call for a closed session—according to the Board Policy on Closed Sessions for Member Groups—to discuss confidential or non-public information, to receive attorney-client communications, or to discuss pending or anticipated litigation.

Commented [SB3]: Shifts the language to the result as opposed to the process. Breaks incorporation by reference.

4. Actions without a Meeting

- a. The WSC may act by ballot without holding a meeting as described above in Section 3—Meetings.
- b. A ballot to approve an action without a meeting (AWM) may be taken by any method the chair deems appropriate.
- c. A quorum is required, except that the WSC member need not be present in person or present by real-time interactive communication media.
- d. An action without a meeting may be convened at the request of the chair or any three SVS representatives.
- e. WECC will distribute notice of the proposed AWM to the Email List ~~Standard Email List~~ and the WSC members, stating the nature of the business to be undertaken.
- f. Notice of the AWM will be given no less than three days in advance of the requested action.
- g. Results of the AWM will be distributed to the WSC members no less than five days after the close of the AWM.
- h. A report of all actions taken will be made at the next regularly scheduled WSC meeting.



Proxies

Each WSC member is authorized to designate a proxy for purposes of quorum and action items to be addressed by the WSC.

To assign a proxy, the assigning WSC member must notify ~~the WECC WSC liaison Standards staff~~ and provide:

1. The reason for the request,
2. The name of the proxy representative, and
3. The SVS represented.

The proxy will adhere to the voting member's expectations and responsibilities as described in this charter.

A WSC member cannot serve as a proxy for another WSC member.

Reporting

The WSC will report to the Board on its activities and any recommendations.

The WSC will annually review each subcommittee, task force, or work group that reports to the WSC to determine whether that group is still necessary or should be dissolved.

Review and Changes to the Charter

The WSC will annually review this charter and recommend any changes to the Board.

	Committee	Date
Approved	Board of Directors	Targeted for December 2023
Approved Reviewed	WSC Board of Directors	August 9, 2023 TBD

