

## **1. Welcome, Call to Order**

Scott Johnson, Telecommunications Subcommittee (TCOMS) Chair, called the meeting to order at 8:06 a.m. MT on March 14, 2024. A quorum was present to conduct business. A list of attendees is attached as Exhibit A.

## **2. Review WECC Antitrust Policy**

Scott Brooksby, Senior Cybersecurity Risk Advisor, read aloud the WECC Antitrust Policy statement. The meeting agenda included a link to the posted policy.

## **3. Approve Agenda**

Mr. Johnson introduced the proposed meeting agenda.

Karl Knoll, TCOMS Vice Chair, asked whether there should be a discussion item on the agenda relating to the TCOMS team site, including what can and cannot be on the site and where documents should be located. Serena Stiehl, Administrative Coordinator, and Mr. Brooksby provided clarification on team site documentation and how the site is used for the purpose of the TCOMS Charter. Mr. Johnson recommended that this discussion be included in agenda topic Item 12, "Review and Correct Memberships."

The 2024-03-14 TCOMS agenda was amended as follows:

- The title for Item 12 and "Review and Correct Memberships" was changed to "Review and Correct Memberships, Document Management."

**On a motion by Shaun Skidmore, the TCOMS approved the agenda as amended.**

## **4. Review and Approve Previous Meeting Minutes**

Mr. Johnson introduced the minutes from the meetings on July 13, 2023, and October 5, 2023.

**On a motion by Mr. Knoll, the TCOMS approved the minutes from July 13, 2023.**

**On a motion by Mr. Knoll, the TCOMS approved the minutes from October 5, 2023, with the condition that the membership list is cleaned up.**

## **5. Review Previous Action Items**

Ms. Stiehl reviewed action items carried over from the TCOMS meeting on October 5, 2023. Action items that are not closed and will be carried forward can be found [here](#).

## **6. TCOMS Guides Processing Status**

Mr. Brooksby provided an update regarding the Critical Communications Circuits. The document was approved by the RRC and is available in the approved documents accordion on wecc.org. A copy of the previous version will be put on the WECC website for historical purposes.

## **7. Improving the WECC Work Product Process**

The TCOMS members discussed the efficacy of the WECC Work Product Process. Concerns were expressed about previous issues with where to locate approved documents and the process of receiving approval. Mr. Brooksby will follow up on the feedback from the discussion and will verify whether WECC can provide a written process on how committee documents are reviewed and approved, including communications, legal, technical editing, and public comment.

## **8. Intertie Circuit Update and Action Plan**

The TCOMS discussed the risk of not tracking the intertie circuits and lists, and how they relate to ringdown and Remedial Action Schemes (RAS). Mr. Johnson commented on how other utilities have stated they found it helpful to know what is happening with neighboring utility's circuit numbers when trying to troubleshoot an issue. The subcommittee will need to determine everything that should be tracked in the intertie database before the formatting of the information is decided on.

## **9. Inter-Utility Packet System Transfers (handoffs)**

Sean Skidmore, Idaho Power Company, presented information on the Inter-Utility Packet System Transfers and handoffs and will provide further information on the topic to the group via email after the meeting.

## **10. Isolated EHV OPGW and Splicing**

Mr. Skidmore presented information on isolated extra-high voltage (EHV) and splicing.

## **11. Review WECC Policy for In-Person/Virtual Meetings**

Mr. Brooksby shared the new updates to the WECC meetings policy with the TCOMS. Branden Sudduth, Vice President of Reliability Planning and Performance Analysis (RPPA), provided



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insight on the changes and discussed the process that will be put in place for future WECC committee in-person meetings.

### 12. Review and Correct Memberships, Documentation Management

The TCOMS reviewed membership procedures and policies working with WECC staff to ensure that, with personnel changes, policies are followed. The TCOMS members continued their discussion on keeping up with consistency in documentation, as well as updating the membership list on the website.

### 13. Public Comment

No comments were made.

### 14. Review New Action Items

- Convert the Synchronization Guide to the new WECC format.
  - Assigned To: Scott Brooksby
  - Due Date: May 30, 2024
- Designate drafting team members and begin Synchronization Guide review.
  - Assigned To: Scott Johnson and Drafting Team
  - Due Date: July 18, 2024
- Review the TCOMS Charter "Purpose and Responsibility" number four and determine what WECC's support will be.
  - Assigned To: Scott Brooksby
  - Due Date: July 18, 2024
- Determine whether WECC has, or can provide, a written process on how committee documents are reviewed and approved, including communications, legal, technical editing, public comment, etc.
  - Assigned To: Scott Brooksby
  - Due Date: June 30, 2024
- Provide the diagram and documents from topics numbers 9 and 10 to upload to the WECC website. Will also provide further information for topic 9 through a group email.
  - Assigned To: Shaun Skidmore
  - Due Date: April 30, 2024

### 15. Upcoming Meetings

July 18–19, 2024..... Salt Lake City, Utah  
October 3–4, 2024..... Salt Lake City, Utah  
March 13–14, 2025 (Tentative) ..... Salt Lake City, Utah



**16. Adjourn**

Mr. Johnson adjourned the meeting without objection at 3:01 p.m.



## Exhibit A: Attendance List

### Members in Attendance

Chris Ah Choy ..... Bonneville Power Administration  
Scott Brooksby.....WECC  
Darin Brummett..... Tri-State Generation & Transmission–Power Management Division  
Casey Hutchinson.....Avista Corporation  
Scott Johnson.....Western Area Power Administration  
Wayne Klein..... British Columbia Hydro and Power Authority  
Karl Knoll.....Portland General Electric Company  
John McCarthy ..... Southern California Edison Company  
Brian Nordlund.....PacifiCorp  
David Parkhurst.....Public Utility District No. 2 of Grant County  
Jack Raty .....NorthWestern Energy  
Shaun Skidmore.....Idaho Power Company  
Chris Witthaus ..... Bonneville Power Administration

### Members not in Attendance

Matt Barrington..... Pacific Gas and Electric Company  
Ryan Culley ..... Pacific Gas and Electric Company  
Jennifer Dekeyser..... Pacific Gas and Electric Company  
Boubacar Diallo..... British Columbia Hydro and Power Authority  
Carlos Garay..... Los Angeles Department of Water and Power  
James Gaxiola.....Imperial Irrigation District  
Victor Gong ..... Pacific Gas and Electric Company  
Carlos Gonzales .....Salt River Project  
Mark Goto..... Pacific Gas and Electric Company  
Gregory Johnson.....Avista Corporation  
Rajan Monteiro..... Los Angeles Department of Water and Power  
Arturo Moreno.....Salt River Project



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Caleb Murphy ..... San Diego Gas and Electric  
Tien Nguyen..... San Diego Gas and Electric  
JP Obligado..... Los Angeles Department of Water and Power  
Lee Onsager.....NV Energy  
Scott Strugnell ..... Pacific Gas and Electric Company  
Bryan Szalewski.....NV Energy  
Caroline Tian-Mejia..... Los Angeles Department of Water and Power  
Thomas Varland ..... Arizona Public Service Company  
Ryan Wisness ..... Portland General Electric Company

### Others in Attendance

Chris Albrecht .....WECC  
Steve Ashbaker .....WECC  
Peter Ashcroft.....WECC  
Daja Bell .....WECC  
Maya Brimhall.....WECC  
Mike Johnson..... Pacific Gas and Electric Company  
Nicole Lee .....WECC  
Sarah Lewis .....WECC  
Vanessa Luera .....NV Energy  
Kirha Quick .....WECC  
Tim Reynolds .....WECC  
Serena Stiehl .....WECC  
Branden Sudduth.....WECC

