



## WECC Standards Committee Charter

### Establishment and Authority

The WECC Standards Committee (WSC) is established by the WECC Board of Directors under Section 8.3 of the WECC Bylaws.

### Purpose and Responsibilities

The purpose of the WSC is to oversee the implementation of the WECC Reliability Standards Development Procedures (Procedures) pursuant to this Board-approved charter.<sup>1</sup>

The WSC will—

1. Maintain and administer the Procedures, including:
  - a. Due process,
  - b. Balloting,
  - c. Annual review of the WECC Glossary of Terms Used in WECC Criteria, and
  - d. Meeting the quality control attributes of FERC Order 672.
2. Administer each Standard Authorization Request (SAR) to ensure the requested project:
  - a. Is within WECC's authority to develop;
  - b. Is appropriate for development by WECC; and that it
  - c. Remains within the scope of the SAR, as may be changed by the WSC.
3. Monitor and manage the development of projects created per the Procedures including:
  - a. Drafting team selection,
  - b. Provision of general oversight and guidance to include a description and explanation of the project to be drafted, and
  - c. Time and resource prioritization where needed.
4. Perform other duties assigned by the Board.

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<sup>1</sup> The Procedures require approval by the Board, NERC, and FERC.

## Committee Composition and Governance

### 1. Membership

- a. The WSC will be composed of one representative from each of the WECC Standards Voting Segments (SVS) as defined in the Procedures, plus one member of the Board assigned by the Board chair to serve as the WSC chair.
- b. Eligibility
  - i. An individual is eligible to serve on the WSC if that individual:
    - 1) Meets the membership eligibility criteria in the Segment Qualifications Guidelines and Segment definitions in the NERC Rules of Procedure, Appendix 3D, registered Ballot Body Criteria, as amended from time to time, and
    - 2) Agrees to place reliability of the Western Interconnection ahead of personal or corporate interests.
  - ii. No individual, firm, or affiliate will serve in more than one SVS at a time.
  - iii. Questions regarding eligibility, affiliation, or balloting will be decided by the WSC in consultation with WECC legal.
- c. Balloting
  - i. A request for WSC SVS nominations must be announced and remain open for no less than 14 days. Self-nominations are permitted.
  - ii. At the close of the nomination period, notice of ballot will be dispatched announcing the ballot window and providing balloting instructions. The ballot window will remain open for:
    - 1) No less than 14 days or until the sum of the ballots cast becomes outcome determinant, and
    - 2) No more than 30 days.
  - iii. To be eligible to vote, an individual:
    - 1) Must be registered in the WECC Ballot Body, and
    - 2) May cast a vote in all SVSs in which the individual is registered.
    - 3) Only one vote may be cast per entity per SVS.
  - iv. The nominee with the most votes in an SVS is elected as the representative for that SVS. If there is only one nominee for an SVS, balloting is waived, and the nominee is deemed elected.



- v. In the event of a tie ballot, the WSC chair will cast the deciding vote.
- vi. The names of elected representatives will be given to the Board for informational purposes.
- d. Terms of Service
  - i. Normal Term of Service
    - 1) Will be two years.
    - 2) Will be staggered so only half the terms expire coincidentally.
    - 3) Will begin and end at the closing of the WECC Annual meeting.
  - ii. Interim Term of Service
    - 1) The WSC chair may decide not to fill an interim vacancy, in which case the vacancy would be filled during the next normal term of service.
  - iii. Removal
    - 1) The WECC Board may remove a WSC member upon a joint finding by the WSC chair and the Board chair that the member's conduct on the WSC is inconsistent with membership eligibility.

## **2. Leadership**

- a. The Board chair will assign a Board member to serve as the WSC chair.
- b. The WSC chair will manage the committee and its meetings.
- c. The WSC will elect a vice chair to perform the duties of the chair in the chair's absence or in case of a vacancy in the office of chair.

## **3. Meetings**

- a. The WSC will determine the procedures for its meetings.
- b. A quorum for meetings will be a majority of the WSC's current membership. A meeting quorum is determined by a count of those present in-person and present by other real-time interactive communication media. If an SVS position is vacant, the number needed to establish a quorum is reduced accordingly.
- c. Action taken by the WSC requires a majority vote of those WSC members in attendance.
- d. WSC meetings may be in person, by conference call, by video conference, or any other means of communication that enables all members participating in a meeting to simultaneously communicate with each other, as determined by the chair.



- e. Email notice of the time and place of all meetings will be provided to each member of the WSC and to the Board no later than three days before the meeting, or upon as much notice as is reasonable under the circumstances as approved by a majority of WSC members. An agenda, including identification of the items for which action may be taken, will be provided with the meeting notice. Notice of meetings and the agenda will also be posted on the WECC website. Approval item documents should also be posted in advance of the meeting, when possible, but documents approved by the FAC may differ from what is posted.
  - f.
  - g. Persons seeking notice of WSC meeting will be added to the Email list established and maintained by WECC for communicating due process activity (Email List)
  - h. All meetings of the WSC under this section are open to the public, except that the chair of the WSC may call for a closed session—according to the Board Closed and WIDSA Sessions Policy—to discuss confidential or non-public information, to receive attorney-client communications, or to discuss pending or anticipated litigation.
4. Actions without a Meeting
- a. The WSC may act by ballot without holding a meeting.
  - b. A ballot to approve an action without a meeting (AWM) may be taken by any method the chair deems appropriate, after consultation with WECC’s General Counsel.
  - c. An AWM requires an affirmative vote of a majority of the members of the WSC.
  - d. An AWM may be initiated at the request of the chair or any three SVS representatives.
  - e. WECC will distribute notice of the proposed AWM to the Email List and the WSC members, stating the nature of the business to be undertaken.
  - f. Notice of the AWM will be given no less than three days in advance of the requested action.
  - g. Results of the AWM will be distributed to the WSC members no less than five days after the close of the AWM.
  - h. A report of all AWM will be made at the next regularly scheduled WSC meeting.

## Proxies

Each WSC member is authorized to designate a proxy for purposes of quorum and action items to be addressed by the WSC.

To assign a proxy, the assigning WSC member must notify the WECC WSC Liaison and provide:

1. The reason for the request,



2. The name of the proxy representative, and
3. The SVS represented.

The proxy will adhere to the voting member's expectations and responsibilities as described in this charter.

A WSC member cannot serve as a proxy for another WSC member.

## Reporting

The WSC will report to the Board on its activities and any recommendations.

The WSC will annually review each subcommittee, task force, or work group that reports to the WSC to determine whether that group is still necessary or should be dissolved.

## Review and Changes to the Charter

The WSC will review this charter as needed but at least biennially and recommend any changes to the Board for approval.

	Committee	Date
Approved	Board	March 12, 2025
Reviewed	WSC	March 6, 2025

