# Establishment and Authority

The MAC Budget Subcommittee (MBS) is established by the Member Advisory Committee (MAC).

# Purpose/Responsibilities

The MBS annually drafts comments for discussion and decision-making based on its review of the WECC Business Plan and Budget and any other relevant documentation as produced by WECC. The MBS will actively seek input from the membership and the MAC prior to finalizing its recommendations related to the WECC Business Plan and Budget. The MBS will also share its comments with the Board’s Finance and Audit Committee, as desired.

# Committee Composition and Governance

1. **Membership**
	1. The MBS will be composed of six voting members. There will be one member from Classes 1, 2, 3, 4, 5, and International, with one member acting as chair as designated below.
	2. Members will be selected annually by MAC leadership in absence of volunteers.
2. **Leadership**
	1. The chair of the MAC will appoint one of the MBS members to serve as the chair.
	2. The chair of the MBS will appoint one of the MBS members to serve as the designee in the chair’s absence.
	3. The chair will manage the committee and its meetings.
3. **Meetings**
	1. The MBS will meet as often as required to carry out its responsibilities. Meetings will be held according to the WECC Meeting Policy.
	2. MBS meetings may be in person, by webinar, or by conference call as determined by the chair. All MBS meetings will be open, as closed sessions are not permitted. Meetings will be scheduled around the availability of the MBS members.
	3. WECC or the MBS chair (or designee) will give notice by email to each member of the MBS of the time and place of all meetings. WECC will post notice of all meetings on the WECC website.
	4. An agenda, containing the items for which action may be taken, will be included with the notice.
	5. Any person who wants to receive notice of MBS meetings may notify the chair by email. The chair (or designee) will then email a copy of the notice and agenda of future meetings to that person when the notice and agenda are provided to the MBS members.
	6. The MBS will strive for consensus. If consensus is not reached, the MBS will report back to the MAC the final vote, areas of agreement, and alternate viewpoints regarding the areas of disagreement.

# Reporting

The MBS will report to the MAC on its activities and any recommendations.

# Review and Changes to the Charter

The MBS will review this charter annually and recommend any changes to the MAC.

**Approved by the MAC and date: April 27, 2021**