



**Interchange Scheduling and Energy  
Accounting Subcommittee  
Charter**

## **Establishment and Authority**

The Interchange Scheduling and Energy Accounting Subcommittee (ISEAS) was established by the Reliability Risk Committee (RRC).

## **Purpose and Responsibilities**

The purpose of the ISEAS is to:

1. Create and improve scheduling and tagging regional criteria and guidelines for the Western Interconnection as assigned by the RRC.
2. Assess scheduling regional criteria and guidelines relative to changes in regulatory and industry requirements.
3. Review NERC/North American Energy Standards Board (NAESB) standards and compare them to regional scheduling criteria and guidelines to ensure they are not duplicating or contradicting any NERC or NAESB scheduling standards.
4. Research and facilitate resolution to identified electronic scheduling issues in the Western Interconnection.
5. Research and review existing policies, standards, and guidelines applicable to after-the-fact energy accounting issues.
6. Provide direction for solutions to after-the-fact energy accounting issues that arise among participants that use the Bulk Electric System in the Western Interconnection. If no policies, standards, or guidelines exist to address an issue, or the directives are unclear regarding the issue, the ISEAS will reach a consensus recommendation for the issue.
7. Provide a forum to aid in the education and implementation of national and regional standards, criteria, and guidelines.

The ISEAS is responsible for:

1. Developing a yearly Preschedule Calendar to facilitate energy scheduling in the Western Interconnection.
2. Maintaining the Prescheduling Calendar Guideline
3. Maintaining the WECC Interchange Tool (WIT) guidelines.

4. Interacting with the WIT Work Group.
5. Performing other tasks as assigned by the RRC.

## Committee Composition and Governance

### 1. Membership

- a. The ISEAS will be composed of members from WECC Member organizations with subject matter expertise in Energy Prescheduling and After the Fact energy settlements.
- b. Members will be selected by their organization's RRC representative or by their organization's WECC Member Representative if no RRC representative exists.
  - i. WECC Member organizations may have multiple members on the ISEAS.
  - ii. Notice of selection should be sent to the chair (or designee).
- c. Members will serve until they resign or until a successor has been selected.
- d. The ISEAS will also include a liaison, appointed by WECC management, as a member.
- e. Committee members who miss three or more consecutive meetings will be removed from the committee.

### 2. Leadership

- a. The chair of the RRC will approve one of the ISEAS members to serve as the chair.
  - i. The chair will manage the committee and its meetings.
- b. The chair of the ISEAS will appoint an ISEAS member to serve as the vice chair for ISEAS approval.
  - i. The vice chair will perform the duties of the chair in the chair's absence or in case of a vacancy in the office of chair.
- c. The chair and vice chair will each hold office for a term of two years, or until a successor has been duly appointed. The chair and vice chair may serve multiple terms.
- d. WECC staff will partner with the chair and vice chair to manage the committee and its meetings, plan the agenda, and coordinate efforts with the other technical committees to ensure alignment with WECC staff work plans and priorities.
- e. WECC staff will prepare minutes of ISEAS meetings for the committee's approval.
- f. The chair may appoint a steering committee that will assist with meeting agendas and action recommendations. The steering committee will include the vice chair, WECC liaison, subgroup chairs, and may include other members.



### 3. Meetings

- a. The ISEAS will meet as often as required to carry out its responsibilities.
  - i. Meetings will be held according to the WECC Meeting Policy.
  - ii. ISEAS meetings may be in-person, virtual, a combination of the two (hybrid), or by conference call, as determined by the chair.
  - iii. Meetings will be open to the public except as otherwise approved according to Board policy.
  - iv. A quorum for meetings will be committee members representing a third of WECC Member organizations with committee members on the committee.
- b. The ISEAS will strive to make all decisions by consensus. If consensus is not possible, action taken by the ISEAS will require a majority vote of the members present.
  - i. Voting may be by any means the chair determines appropriate.
  - ii. Voting must take place in a noticed meeting.
  - iii. ISEAS members may not vote by proxy or absentee ballot.
  - iv. Each WECC Member organization may only have one vote.
  - v. Members who vote in the minority regarding an approval item should provide an explanation for their vote. This explanation or a summary will be included in the minutes.
- c. WECC will give notice to each member of the ISEAS of the time and place of all meetings and will post notice of all meetings on the WECC website. Notice will be given no less than:
  - 30 calendar days before in-person and hybrid meetings.
  - 10 calendar days before virtual meetings and conference calls.
- d. An agenda and the items for which action may be taken, will be posted no less than:
  - 10 calendar days before in-person and hybrid meetings.
  - Three calendar days before virtual meetings and conference calls.
- e. Any person who wants notice of ISEAS meetings may notify the WECC liaison. WECC will then email the notice of future meetings to that person when the committee members receive the notice.

### Reporting

The ISEAS will report to the RRC on its activities and any recommendations.



## Review and Changes to the Charter

The ISEAS will review this charter every three years or as needed and make a recommendation to the RRC for approval.

	Committee	Date
Approved	RRC	May 26, 2023
Endorsed	JGC	August 4, 2023
Reviewed	ISEAS	April 13, 2023