

## **Establishment and Authority**

The Event and Performance Analysis Subcommittee (EPAS) was established by the Operating Committee (OC). The EPAS now exists under the Reliability Risk Committee (RRC).

## **Purpose and Responsibilities**

The purpose of the EPAS is to focus on analyzing events and Western Interconnection-wide performance. The EPAS will review events and develop and disseminate lessons learned to help mitigate the recurrence of similar events and, more importantly, minimize the exposure to larger-scale events.

The EPAS is responsible for:

1. Directing and reviewing the work of its subgroups.
2. Reviewing NERC Event Analysis Brief Reports and other event reports associated with the Western Interconnection.
3. Requesting presentation of event reports that will add to the reliable operation of the Western Interconnection.
4. Requesting clarifying information from the submitter that will provide understanding of the event and associated root causes.
5. Identifying trends through root-cause analysis and interconnection performance.
6. Promoting development of lessons learned, best practices, and performance improvement recommendations.
7. Tracking resolution of recommendations in event reports.
8. Coordinating with industry organizations as needed on issues that pertain to the scope of the EPAS.
9. Performing other tasks as assigned by the RRC.

## **Committee Composition and Governance**

### **1. Membership**

- a. The EPAS will be composed of members from WECC Member organizations.

- b. Members will be selected by their organization's RRC representative or by their organization's WECC Member Representative if no RRC representative exists.
  - i. WECC Member organizations may have multiple members on the EPAS.
  - ii. Notice of selection should be sent to the chair or designee.
- c. Members will serve until they resign or until a successor has been selected.
- d. The EPAS will also include a liaison, appointed by WECC management, as a member.
- e. Committee members who miss three or more consecutive meetings will be removed from the committee.

## **2. Leadership**

- a. The chair of the RRC will approve one EPAS member to serve as the chair.
  - i. The chair will manage the committee and its meetings.
- b. The chair of the EPAS will appoint an EPAS member to serve as the vice chair for EPAS approval.
  - i. The vice chair will perform the duties of the chair in the chair's absence or in case of a vacancy in the office of chair.
- c. The chair and vice chair will each hold office for a term of two years, or until a successor has been duly appointed. The chair and vice chair may serve multiple terms.
- d. WECC staff will partner with the chair and vice chair to manage the committee and its meetings, plan the agenda, and coordinate efforts with the other technical committees to ensure alignment with WECC staff work plans and priorities.
- e. WECC staff will prepare minutes of EPAS meetings for the committee's approval.
- f. The chair may appoint a steering committee that will assist with meeting agendas and action recommendations. The steering committee will include the vice chair, WECC liaison, subgroup chairs, and may include other members.

## **3. Meetings**

- a. The EPAS will meet as often as required to carry out its responsibilities.
  - i. Meetings will be held according to the WECC Meeting Policy.
  - ii. EPAS meetings may be in-person, virtual, a combination of the two (hybrid), or by conference call, as determined by the chair.
  - iii. Meetings will be open to the public except as otherwise approved according to Board policy.



- iv. A quorum for meetings will be committee members representing a third of WECC Member organizations with committee members on the committee.
- b. The EPAS will strive to make all decisions by consensus. If consensus is not possible, action taken by the EPAS will require a majority vote of the members present.
  - i. Voting may be by any means the chair determines appropriate.
  - ii. Voting must take place in a noticed meeting.
  - iii. EPAS members may not vote by proxy or absentee ballot.
  - iv. Each WECC Member organization may only have one vote.
  - v. Members who vote in the minority regarding an approval item should provide an explanation for their vote. This explanation or a summary will be included in the minutes.
- c. WECC will give notice to each member of the EPAS of the time and place of all meetings and will post notice of all meetings on the WECC website. Notice will be given no less than:
  - 30 calendar days before in-person and hybrid meetings.
  - 10 calendar days before virtual meetings and conference calls.
- d. An agenda and the items for which action may be taken, will be posted no less than:
  - 10 calendar days before in-person and hybrid meetings.
  - Three calendar days before virtual meetings and conference calls.
- e. Any person who wants notice of EPAS meetings may notify the WECC liaison. WECC will then email the notice of future meetings to that person when the committee members receive the notice.
- f. The EPAS has been approved by the Board to hold closed sessions. Closed sessions must be held according to the procedures and requirements in the Board Policy on Closed and WIDSA Sessions. The EPAS closed sessions are approved to discuss system events and sensitive operating data to meet the responsibilities in this charter.

## Reporting

The EPAS will report to the RRC on its activities and any recommendations.

## Review and Changes to the Charter

The EPAS will review this charter every three years or as needed. The EPAS will then make a recommendation to the RRC for approval.



	Committee	Date
Approved	RRC	May 26, 2023
Endorsed	JGC	August 4, 2023
Reviewed	EPAS	September 7, 2022