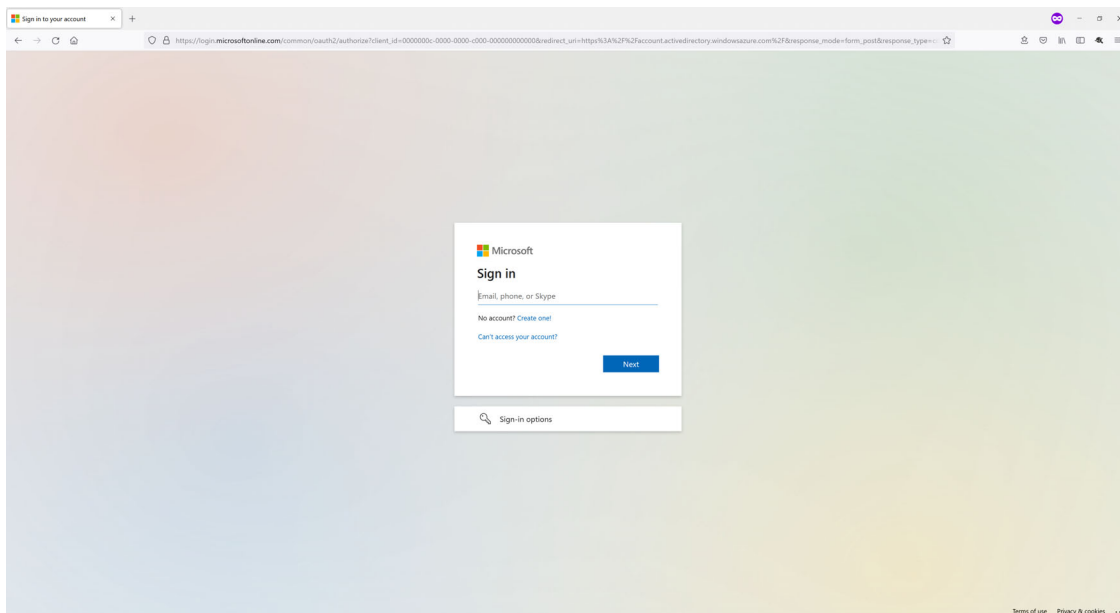


Multi-Factor Authentication (MFA)

Western Electricity Coordinating Council (WECC) takes the protection of sensitive, confidential and Critical Energy Infrastructure Information (CEII) very seriously and will begin requiring all account holders with access to restricted information to use multi-factor authentication (MFA). The following instructions are intended to be a step-by-step guide to make changes to your MFA configuration.

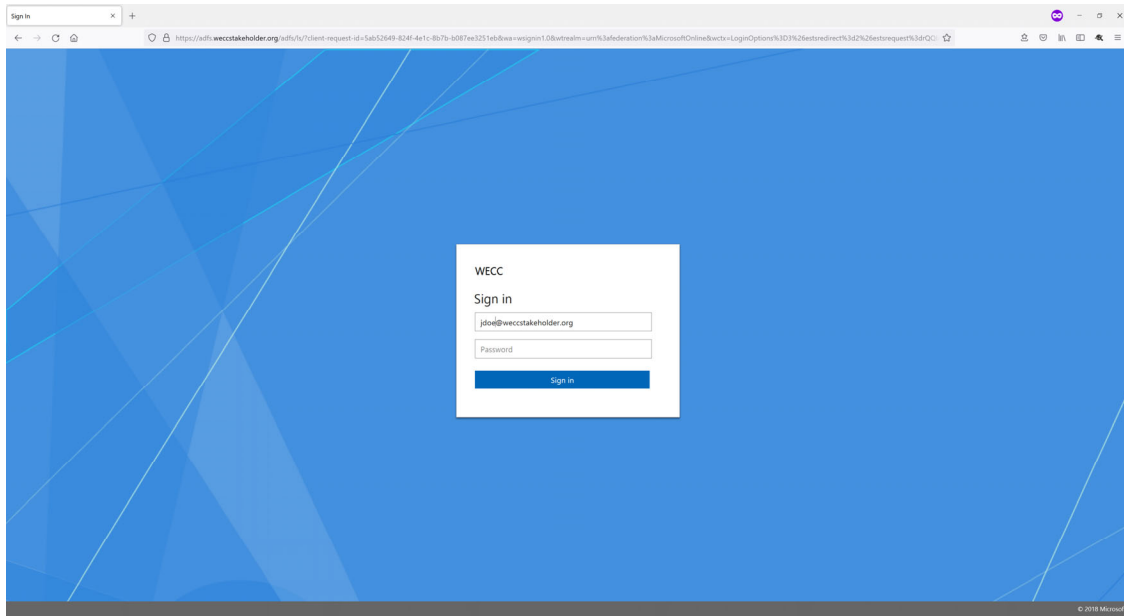
To make changes to your MFA configuration

- 1) Go to <https://aka.ms/mfasetup>.
- 2) Enter your email address in the following format: For example, if your email address used to access the WECC website is jdoe@acme.com then enter jdoe@weccstakeholder.org and then click the “Next” button.

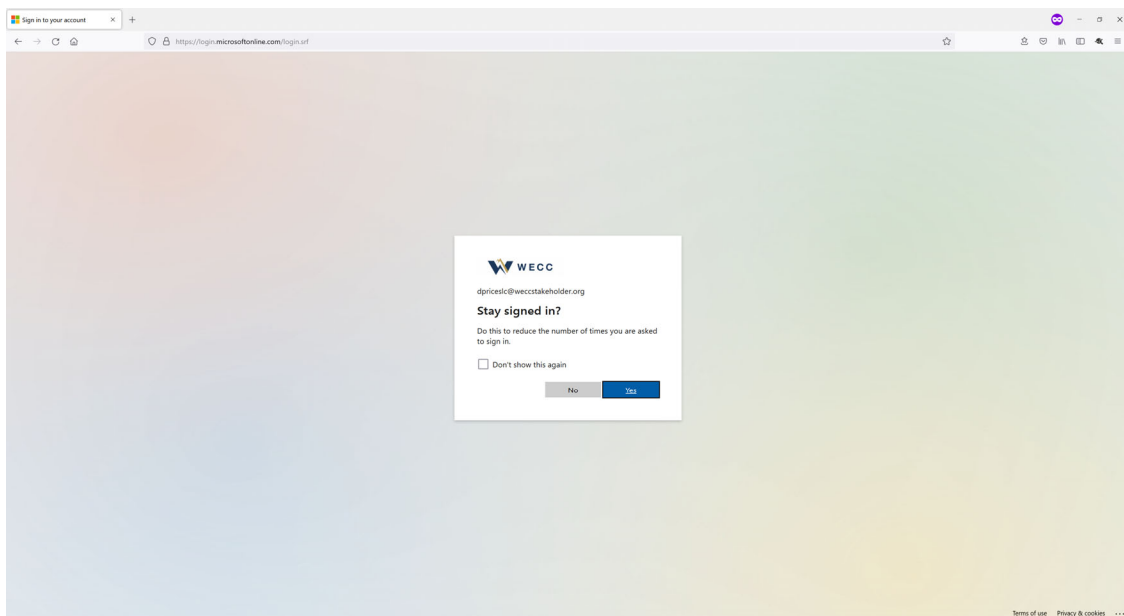


NOTE: You will be redirected to a sign in page within the weccstakeholder.org domain. This domain is registered to and operated by WECC and plays a key role in providing authentication to the WECC website.

MFA Configuration Changes



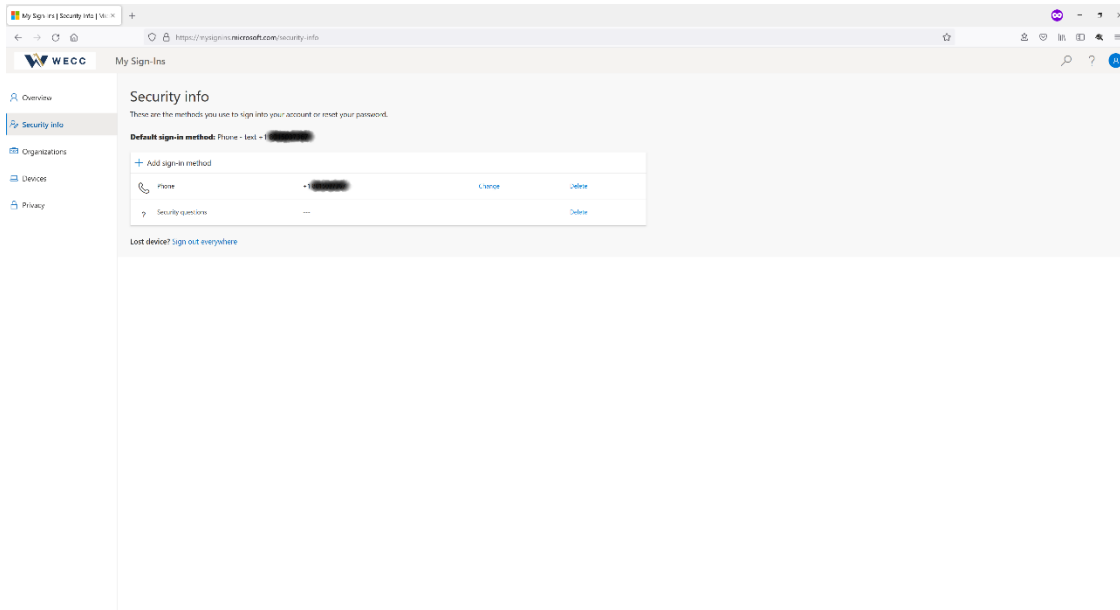
- 3) Enter the password that you have used in the past to sign in to the WECC website and click "Sign in".
- 4) The following message will be displayed. Click "Yes"



- 5) You will now be prompted to verify your identity using one of the methods you previously configured. Follow the on-screen instructions to complete verification.



- 6) You will now end up on a Security info page at which point you can add, edit or delete current sign-in methods.



- 7) When finished making changes, click on the "My account" icon in the upper right-hand corner of the page and click "Sign out".
- 8) You may now sign in to the WECC website and verify your identity using your new methods.