WREGIS Account Holders can reset their passwords if the password has expired, been forgotten, or if they believe the security of the password has been compromised. To do so, the user must have previously created a security question and answer. If you have trouble resetting your own password, contact the WREGIS Helpdesk (wregishelp@wecc.org) for assistance.

**Resetting Your WREGIS Password**

**Step One:**
Click the Gold WREGIS LOGIN button (left-center page).

**Step Two:**
Click Trouble logging in?

**Step Three:**
Enter your login name, complete the word verification, then click Reset Password.
**Step Four:**
Enter the Security Answer to your Security Question and click Reset.

**Step Five:**
The system will display a request confirmation screen. An email with a temporary password will be sent to the email address associated with your login.

**Step Six:**
Use the temporary password to login as usual, then enter your temporary password again as Current Password on the next screen. Create and confirm a New Password, then click Change.

WREGIS passwords must:
- Be different from the last 16 passwords used
- Have between eight and 50 characters
- Contain at least one uppercase, lowercase, numeric, and special character (no spaces)