

Qualified Reporting Entities (QRE) must report generation data for asset classes A through H. Though not required, asset classes I and J may also use a QRE for reporting. Generation data is loaded as a .csv file. QREs are subject to all metering and reporting guidelines outlined in the WREGIS Operating Rules and QRE Interface Control Document (ICD).

To report generation data, follow the steps below.

Reporting Generation Data Using a .csv File

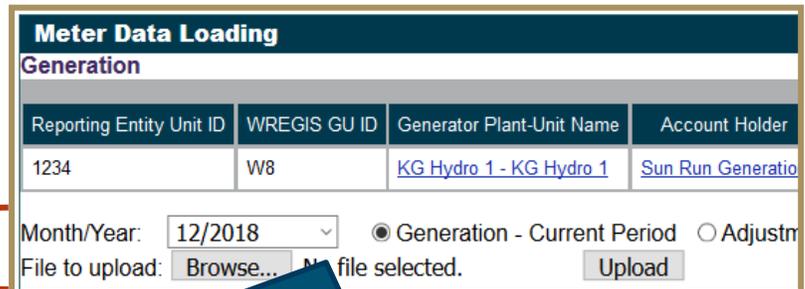
Step One:

Create a generation data upload .csv file for each vintage. *See Additional Information for file formatting requirements.*

Step Two:

On the Meter Data Loading module:

- Select **Generation—Current Period** or **Adjustment Period**.
- Select the vintage **Month/Year** from the dropdown.
- Click **Browse** to select the .csv file.
- Click **Upload**.



Reporting Entity Unit ID	WREGIS GU ID	Generator Plant-Unit Name	Account Holder
1234	W8	KG Hydro 1 - KG Hydro 1	Sun Run Generation

Month/Year: 12/2018 Generation - Current Period Adjustment Period

File to upload: No file selected.

Answer the following questions to determine whether the file has uploaded successfully:

- Does the number of lines shown on the confirmation screen match the number of lines in the file?
- Has the last uploaded date changed to the current date in the Meter Data Loading module?
- Have I resolved all the errors?

Additional Information

Generation Data Upload File Format

Column:	REU ID	Vintage	Begin Date	End Date	Total MWh
<i>Format:</i>	<i>Text</i>	<i>MM/YYYY</i>	<i>MM/DD/YYYY</i>	<i>MM/DD/YYYY</i>	<i>Decimal</i>
Example	32000	10/2006	10/01/2006	10/31/2006	4125.75

Reporting Entity Unit ID (REU ID): Unique identifier for the unit assigned by its Reporting Entity.

Vintage: Month and year of generation for any month in the current Reporting Period.

Begin Date: Begin month-day-year of generation output period. *(Must match the Begin Date of the Generation Period.)*

End Date: End month-day-year of generation output period. *(Must match the End Date of the Generation Period.)*

Total MWh: Total MWhs for the Reporting Vintage.

NOTE: Use start and end dates that include a full month; partial month dates are not recommended.

Reporting for Intervals Greater Than Monthly

WREGIS allows, but does not require, generation data for asset classes D, G, and J to be reported less frequently than the monthly intervals required for other classes.

When reporting less than monthly, the vintage included on the certificates must be chosen when uploading the data. Any month within the reported period can be chosen, but WREGIS recommends consistency from one upload to the next (e.g., always choose the first or last month included as the vintage month). QREs should coordinate with the Account Holder to ensure the vintage chosen meets any program or timing needs.

Reporting Data When No Generation Occurs

QREs must report generation data at the intervals required by the asset class, even if no generation has occurred. When there is no generation data to report, zeroes must be uploaded. This prevents gaps in reporting that may affect future reporting periods.



Feasibility Warnings

WREGIS uses an algorithm to determine if the MWhs reported are within expected norms for the asset. Reported data that falls outside the expected range will receive a soft “Feasibility Warning” when it is uploaded. Upon receiving a Feasibility Warning, data is posted, but will remain in ‘pending’ status until approved by WREGIS for certificate creation.

When you receive a Feasibility Warning, it is good practice to double-check that the generation reported and the period listed are correct. If the reported amount and period are correct, you do not need to do anything further unless contacted directly by WREGIS.

