

WREGIS requires Account Holders to enter fuel allocations for every multi-fuel asset before certificate creation. WREGIS will not create certificates if the fuel allocation is not entered by the deadline.

Meter allocations are optional for aggregated meter assets. If no meter allocation is entered by the Account Holder before certificate creation, the system will allocate generation data based on a pro-rata nameplate calculation.

Fuel and meter allocations can be entered through the input screens or by using a .csv file. To enter fuel or meter allocations, follow the steps below.

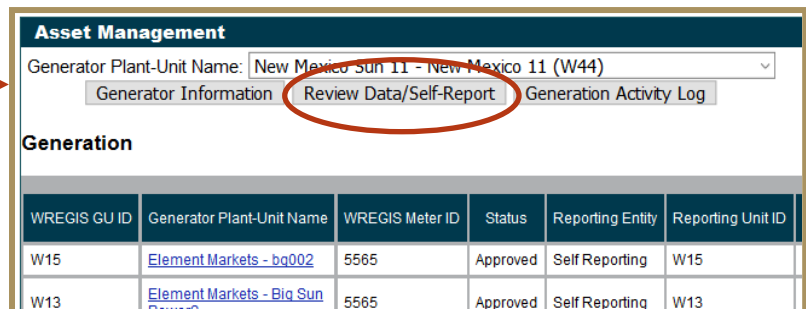
Entering Fuel Allocations Using the Review Data/Self-Report Screen

Step One:

In the Asset Management module—

Option 1: Select the **Generator Plant Unit Name** from the dropdown and click **Review Data/Self-Report**.

Option 2: Click the current period date in the **Review Data/Self-Report** column.



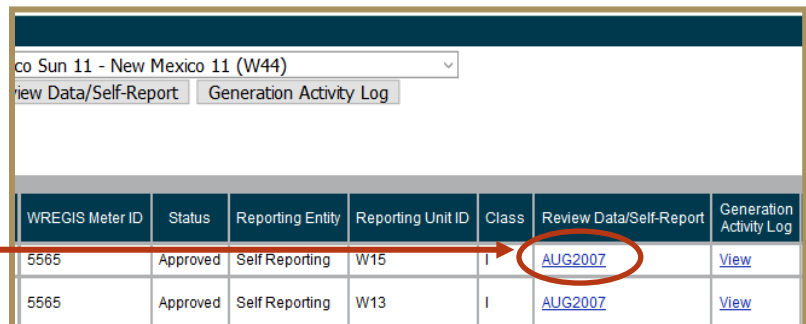
Asset Management

Generator Plant-Unit Name: New Mexico Sun 11 - New Mexico 11 (W44)

Generator Information **Review Data/Self-Report** Generation Activity Log

Generation

WREGIS GU ID	Generator Plant-Unit Name	WREGIS Meter ID	Status	Reporting Entity	Reporting Unit ID
W15	Element Markets - bq002	5565	Approved	Self Reporting	W15
W13	Element Markets - Big Sun	5565	Approved	Self Reporting	W13



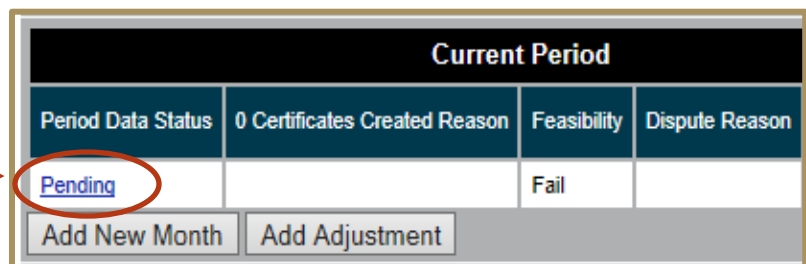
New Mexico Sun 11 - New Mexico 11 (W44)

Review Data/Self-Report Generation Activity Log

WREGIS Meter ID	Status	Reporting Entity	Reporting Unit ID	Class	Review Data/Self-Report	Generation Activity Log
5565	Approved	Self Reporting	W15		AUG2007	View
5565	Approved	Self Reporting	W13	I	AUG2007	View

Step Two:

Click **Pending** for the desired vintage in the **Period Data Status** column.



Current Period

Period Data Status	Certificates Created	Reason	Feasibility	Dispute Reason
Pending	0		Fail	

Add New Month Add Adjustment

Step Three:
Enter the fuel allocation and click **Submit**.

Self-Report/Unit Output Data Accept-Dispute

Primary Unit ID - Name: W21 - Jay James - JayJi

Vintage: 12/2018

MWh:

kWh:

Begin: 1/1/2008

End:

% Split

W21 - Fuel Type BIM:

W21 - Fuel Type BLW:

W21 - Fuel Type NG1:

W21 - Fuel Type WO1:

Dispute Reason:

Fuel allocation must equal 100% for each asset.

Entering Meter Allocations Using the Multiple Units to a Meter Screen

Step One:
In the Asset Management module, click the desired Meter ID in the **WREGIS Meter ID** column.

Asset Management

Generator Plant-Unit Name: GC - GC 1 (W58)

Generation

WREGIS GU ID	Generator Plant-Unit Name	WREGIS Meter ID	Status	Reporting Entity	Reporting Unit ID	Cl
W58	GC - GC 1	123789	Approved	California ISO	A56789	A
W59	GC - GC 2	123789	Approved	California ISO	A56789	A

Step Two:
On the Multiple Units to a Meter Percent Allocation screen—

- Select the **Vintage** from the dropdown.
- Enter the meter allocation.

Multiple Units to a Meter Percent Allocation

Vintage: 01/2019

Facility - Unit Name	% Allocation
GC - GC 1	<input type="text" value="95"/>
GC - GC 2	<input type="text" value="5"/>
Total	<input type="text" value="100"/> (100%)

Meter allocations must equal 100%.



Uploading Fuel or Meter Allocations Using a .csv File

Step One:

Create an allocation upload .csv file for each vintage. See *Additional Information for file formatting*.

Step Two:

In the Upload Multi-fuel/Aggregation Split module—

- a. Select the **Month/Year** of the desired vintage from the dropdown.
- b. Click **Browse** to select the file.
- c. Click **Upload**.

Fuel and meter allocations can be uploaded using the same file.

Upload Multi-fuel/Aggregation Split

Month/Year: 11/2018 Generation

File to upload: Browse... No file selected. Upload

Additional Information

Entering Allocations for Prior Period Adjustments

If Account Holders require fuel or meter re-allocations after certificate creation they must contact WREGIS for assistance, as the WREGIS system does not allow Account Holders to re-enter fuel or meter allocations for prior period adjustments. If no allocations were entered, and, therefore, no certificates were created, Account Holders may enter allocations once the generation data has been reloaded as a prior period adjustment.

To enter allocations for prior period adjustments using the Self-Report screen, click on the MWh link in the **Adjustment New (MWh)** column instead of the **Period Data Status** column for the desired vintage.

Allocation Upload File Format

Column	REU ID or Meter ID	Vintage	Allocation Type	Allocated To	Allocation Amount
<i>Format:</i>	<i>Text</i>	<i>MM/YYYY</i>	<i>'Fuel' or 'Meter'</i>	<i>Fuel Type (fuel) or Unit ID (meter)</i>	<i>Percentage (float)</i>
Example	W58	10/2014	Fuel	IEH	5.34
	W58	10/2014	Fuel	H2O	0
	W58	10/2014	Fuel	LHN	94.66
	A56789	10/2014	Meter	W58	94.35
	A56789	10/2014	Meter	W59	5.65

REU ID or Meter ID: Use the Reporting Entity Unit ID (REU ID), the unique identifier for the unit assigned by its Reporting Entity, for fuel allocation and the Meter ID for meter allocation.

Vintage: Month and year of allocation for any month in the current period generation month.

Allocation Type: Fuel or Meter.

Allocated To: Use fuel type codes for fuel allocation, listed in WREGIS Interface Control Document (ICD), or WREGIS GU ID for aggregated meter allocation.

Allocation Amount: Percentage of each fuel or aggregated meter for the Reporting Vintage.

