

1. Welcome, Call to Order, Introductions

Branden Sudduth, Joint Guidance Committee (JGC) Chair, called the meeting to order at 10:34 a.m. on June 18, 2019. A quorum was present to conduct business. A list of attendees is attached as Exhibit A. Mr. Sudduth asked attendees to introduce themselves.

2. Review WECC Antitrust Policy

Shelli Nyland, Administrative Services and Support Supervisor, read aloud the WECC Antitrust Policy statement. The meeting agenda included a link to the posted policy.

3. Approve Agenda

Mr. Sudduth introduced the proposed meeting agenda.

On a motion by Dave Angell, the JGC approved the agenda.

4. Review and Approve Previous Meeting Minutes

Mr. Sudduth introduced the minutes from the May 3, 2019, meeting.

On a motion by Dave Angell, the JGC approved the May 3, 2019, minutes.

5. Review of Previous Action Items

Marie Morris, Administrative Assistant, reviewed action items carried over from the May 3, 2019, meeting of the JGC. Action items that are not closed and will be carried forward can be found [here](#).

6. Additional Committee Level Definitions

Ms. Nyland presented the additional committee level definitions, specifically non-charted groups. Ms. Nyland said that these groups are non-technical and would discuss topics but would not have any work products. Ms. Nyland presented that if a forum needs to discuss something confidential, it would need approval from WECC management for a closed session. Ms. Nyland said that WECC advisory groups will give feedback to WECC on work products completed internally. They give feedback but are not the owners of the product.

The JGC discussed the committee levels and how these new definitions would affect the committee structures, discussed the forums being led by WECC or by industry and how that would affect the closed sessions.

The JGC discussed WECC advisory groups, task forces, and the need for stakeholder input on the advisory groups. The JGC discussed having advisory groups disband quickly, with their work related to action items. The JGC discussed expanding the definition of the WECC advisory groups and that the advisory groups can report to Standing Committees. The JGC discussed moving the approval of the charter review guidance document until after a further edit of the document.

The presentation is posted to the [WECC website](#).

7. Committee Leadership Training Agenda

Ms. Nyland led a discussion on the committee leadership training and the topics for the training. Ms. Nyland presented the training topics from previous committee leadership trainings. The JGC discussed which topics to use this year and how to do the training.

The JGC discussed the October training and how to revise the training and the associated documents. The JGC discussed having the chair experience the in-person training and add an online format for chairs to review as needed. The JGC discussed explaining the Section 4.9 Review to the chairs and how they can be effective in the process. The JGC discussed assigning homework for the leadership training and having chairs review the documents beforehand.

The JGC discussed that topics done in person should be interactive. The JGC discussed having a chair and liaison give examples of how they work together and their communication structure and live interactive discussions. The JGC discussed sending a “save-the-date” to the chairs so they can attend the leadership training, as well as sending an invitation to the new committee chairs.

8. Committee Work Plan Updates

Dave Angell, Idaho Power Company, presented on status of the Reliability Assessment Committee (RAC) work plan status and the committee’s work products. Mr. Angell presented on the different work products for the subcommittees and their status, as well as the products that need attention. Byron Woertz, WECC, presented on the work products for the RAC subcommittees.

Layne Brown, Reliability and Market Interface Consultant, presented on the Market Interface Committee (MIC) Three-year Work Plan and the work products for the MIC and its subcommittees. Mr. Brown presented on work that is being done by the Interchange Schedule and Accounting Subcommittee (ISAS) and the timeline of the projects.

Rich Hydzyk, Avista Corporation, presented on the Operating Committee (OC) work plan and the timelines of its work products. Steve Ashbaker, Reliability Initiatives Director, presented on the OC work plan and the steering committee that will continuously work on the products. Mr.



Ashbaker presented on the work that will be done by the OC subcommittees and work groups to help finish the OC work products. Mr. Ashbaker presented on the measures that the Performance Work Group (PWG) will be working on and their reports going directly to the OC. The JGC discussed sharing of information between the Standing Committees and making sure work is not duplicated. The JGC discussed adding some of the information to a joint standing meeting agenda in the future, especially about updates made from PWG. The JGC discussed areas for collaboration between the Standing Committees.

The JGC discussed the Joint Synchronized Information Subcommittee (JSIS) and its request to report to OC and RAC rather than the Studies Subcommittee (StS). The JGC discussed the NERC Misoperation Information Data Analysis System (MIDAS) group, how the Relay Work Group (RWG) is like that group, and how the MIDAS is giving data reporting instructions (DRI) and whether the committees have looked at the DRI from the MIDAS group.

9. Public Comment

No comments were received.

10. Review of New Action Items

- Create a draft of the charter review guidance new levels document, with the addition of the WECC Advisory Groups being able to report to Standing Committees if needed.
 - Assigned To: Shelli Nyland
 - Due Date: July 12, 2019
- Create a draft agenda of the committee leadership training and send out a save-the-date for the committee chairs.
 - Assigned To: Shelli Nyland and Marie Morris
 - Due Date: July 12, 2019
- JGC will review the committee chair role.
 - Assigned To: JGC
 - Due Date: July 12, 2019
- Send a list of the new committee chairs to the JGC.
 - Assigned To: Marie Morris
 - Due Date: July 12, 2019

11. Upcoming Meetings

July 12, 2019.....Webinar
 August 2, 2019.....Webinar
 September 6, 2019.....Webinar



12. Adjourn

Mr. Sudduth adjourned the meeting without objection at 12:00 p.m.



Exhibit A: Attendance List

Members in Attendance

Dave Angell.....Idaho Power Company
 Richard Hydzik.....Avista Corporation
 Bert Peters..... Arizona Public Service Company
 Branden Sudduth.....WECC

Members not in Attendance

Philip Augustin.....Salt River Project
 Brad Bouillon.....California Independent System Operator
 Duncan Brown NAES Corporation
 Robert Follini.....Avista Corporation
 Russell A. Noble Public Utility District No. 1 of Cowlitz County

Others in Attendance

Chris Albrecht.....WECC
 Grace Anderson California Energy Commission
 Peter Ashcroft.....WECC
 Tammy AustinWECC
 Eric Baran..... Western Interstate Energy Board
 Brian Evans-Mongeon.....Utility Services, Inc.
 Dick Ferreira..... Quiknet
 Bill Hosie..... Duke-American Transmission Company
 Fred Huette..... NW Energy Coalition
 Lorissa Jones..... Bonneville Power Administration
 Andy Meyers..... Bonneville Power Administration
 Marie Morris.....WECC
 Gary Nolan Arizona Public Service Company
 Shelli Nyland.....WECC
 Linda Jacobson-QuinnFarmington Electric Utility System



Doug Reese Tri-State Generation & Transmission - Reliability
Mike Rein Public Service Company of Colorado (Xcel Energy)
Ganesh Velummylum WECC
Byron Woertz WECC
Tino Zaragoza Imperial Irrigation District

